

Community Action Agency  
150 Lafayette Road  
Clarksville TN 37042 (931)896-1800



## Cover Sheet FY 23/24

**\*Have you received assistance under LIHEAP program since October 1, 2023 from any TN LIHEAP Agency? Yes / No (if yes you are not eligible to apply)**

**YOU MUST INCLUDE ALL REQUESTED DOCUMENTATION:**

**1. HOUSEHOLD'S GROSS MONTHLY INCOME (examples below)**

(Must provide **current** income for all household members)

- \_\_\_\_\_ Social Security Award letter (SS) 2024
- \_\_\_\_\_ Supplemental Social Security Award letter (SSI) 2024
- \_\_\_\_\_ **Employment:** (last 4 weeks needed)
- \_\_\_\_\_ Paid Bi-weekly (2 check stubs)
- \_\_\_\_\_ Paid weekly (4 check stubs)
- \_\_\_\_\_ Paid monthly (2 check stubs)
- \_\_\_\_\_ Child support statement/alimony documents
- \_\_\_\_\_ Self-employment documentation (call us for details)
- \_\_\_\_\_ Unemployment statement (claim summary)
- \_\_\_\_\_ VA compensation statement 2024
- \_\_\_\_\_ Retirement statement for 2024
- \_\_\_\_\_ For Zero income-self-declaration of zero income form  
(available in office)

**2. Social Security Cards of ALL household members (copies needed)**

**\*failure to provide social security cards will cause your application to be denied**

**3. Valid Government issued ID of all members 18 years or older**

**4. Past 12 Months Usage Printout Required**

**5. Current Utility Bill**

(Electric, propane, natural gas)

**6. To Claim Military or Veteran Status acceptable documents required  
(DD-214 / Military/Veteran ID)**

**\*IF ALL DOCUMENTATION REQUIRED IS NOT INCLUDED...  
YOUR APPLICATION MAY BE DENIED AS BEING INCOMPLETE**

*This project is funded under an agreement with the State of Tennessee*

*\*If you have any questions please call our office 931-896-1800*